

## REQUEST FOR QUOTATION (RFQ)

### ucky Printers

Basim Chamber Hyder Chowk, Hyderabad.

**DESCRIPTION:** Request for Quotation for Supply/ Printing of office files, visiting cards & certificates etc

**POSTING DATE:** January 14, 2016

**DEADLINE DATE FOR SUBMISSION OF RFQ:** January 28, 2016

The Project Director Sindh Agricultural Growth Project, Livestock component has received a grant from the World Bank to improve milk yield. It is intended that part of the proceeds of this loan will be applied to eligible payments under the contract for Procurement of *Printing of office files, visiting cards & certificates etc.*

The Project Director now invites sealed quotations from eligible supplier for the supply of Office files, visiting cards & certificates as per attached Technical specifications.

The Request for Quotation offer and accompanying documents must be received by Project Director SAGP-L House No A-7 Khalid Society Qasimabad, Hyderabad not later than **January 28, 2016 17:00 PST.**

#### Terms and Conditions:

- i. The Quotation must be submitted according to the attached specifications.
- ii. Taxes will be deducted according to government rules.
- iii. Quotations must be added, signed and stamped with company stamp
- iv. Quotation must be typewritten.
- v. Said material must be delivered within 15 days of issuance of Purchase Order/Notification of Award.
- vi. The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services, if any, may be mentioned separately.
- vii. Prices shall be fixed and Bid price should be in Pak Rupees.
- viii. After sales service will required according to policy of the manufacturers.
- ix. The suppliers are requested to give their best and final prices as no negotiations are expected.
- x. Quotations shall be valid for a period of 30 days after submission.

#### Technical Specifications of office files, visiting cards & certificates

S. #	Description	Size with Specification
01.	Supply, Printing of Card files for office use of 300 grams quality card paper white and four color printing. One pocket for paper handling will also be assembled on one side.	11.5"x18" print on 300 grams sheet
02.	Supply, Printing of Card files for office use of 300 grams quality card paper white and four color printing. Paper clips will also be provided for paper handling and attaching.	14"x22" print on 300 grams sheet
03.	Supply, Printing of Card files for office use of 260 grams quality card paper white and four color printing. One pocket for paper handling will also be assembled on one side.	12.5"x18" print on 260 grams sheet
04.	Supply, Printing of visiting card of standard size.	With lamination
05.	Supply, printing of certificates on fancy superior card paper.	A4 size

  
**Project Director**  
Sindh Agricultural Growth Project – L  
Project Management Unit, Hyd.